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| SUJ-02-01-03A | **Policy Number** | **Form:**  **Exam Moderation and Review** |
| 2/3/24/2022/2963  5/12/2022 | **Issue Number and Date** |
|  | **Number and Date of Revision or Modification** |
|  | **Deans Council Approval Decision Number** |
|  | **The Date of the Deans Council Approval Decision** |
| 01 | **Number of Pages** |

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| **Type of Exam** | **۝ Midterm**  **۝ Final**  **۝ Other: \_\_\_\_\_\_\_\_\_\_** | **Questions Type** | | **۝ Essay/Written**  **۝ MCQ**  **۝ Mix** | | **Number of questions** | |  | **Exam Weight** |  |
| **Course Name:** | | | | | **Course No.:** | | | | | |
| **Exam Date:** | | | **Exam Time:** | | | | **Author:** | | | |

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| **Exam Question** | **Yes** | **No** | **Comments** |
| The exam evaluates ILOs |  |  |  |
| The questions are free of typos |  |  |  |
| Questions are clear, complete, and not misleading |  |  |  |
| Covers various level of difficulties |  |  |  |
| Number of questions and length are appropriate to the allocated exam time |  |  |  |
| Exam instructions are written clearly at the beginning of the exam |  |  |  |
| The weights of marks are assigned on each questions |  |  |  |
| The exam adheres to the approved exam form |  |  |  |

**Additional Comments:**

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**Reviewer(s) Name(s) and Signature(s):**

***This form should be filled by one or more Focus Group member(s) related to the course.***