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| SUJ-02-01-04A | **Policy Number** | **Form: Paper-based Exam Cover Sheet** |
| 2/3/24/2022/29635/12/2022 | **Issue Number and Date** |
|  | **Number and Date of Revision or Modification** |
|  | **Deans Council Approval Decision Number** |
|  | **The Date of the Deans Council Approval Decision** |
| 01 | **Number of Pages** |

**School:**

**Department**:

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| **Course Name** |  | **Course No.** |  |
| **Academic Year** |  | **Semester** |  | **Exam Type** |  |
| **Exam Date** |  | **Exam Time** |  |

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| **الرقم الجامعي:** | **اسم الطالب )بالعربي(:** |
| **الرقم المتسلسل:** | **وقت المحاضرة:** | **رقم الشعبة:** | **اسم المدرس:** |

**Important Instructions**

* This is a closed (opened) book exam; all related material must be placed away from your desk.
* Cell phone use is prohibited for any purpose: Your cell phone must be turned off and placed off of the desk. Cell phones may not be accessed during the exam. Failure to comply may be treated as a violation of the Honor Code.
* Headphones of any kind are not permitted.
* This exam is \_(\_\_\_\_) minutes long.
* Make sure that you have ( ) pages including this page.
* This exam has ( ) essay questions. Read each question carefully before answering.
* Calculators can (*not*) be used but can (*not*) be shared.
* When you finish, you must:
	+ Check that you have written your information in the spaces provided.
	+ Give the exam package (all papers) to the proctor before you leave.

**For Teacher’s Use Only For Proctor’s Remarks**

***KPI: Key Performance Indicator, ILO: Intended Learning Outcomes, SO: Student Outcomes,
DL: Difficulty Level (1. Easy, 2. Average, 3. Hard, 4. Very Hard)***

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